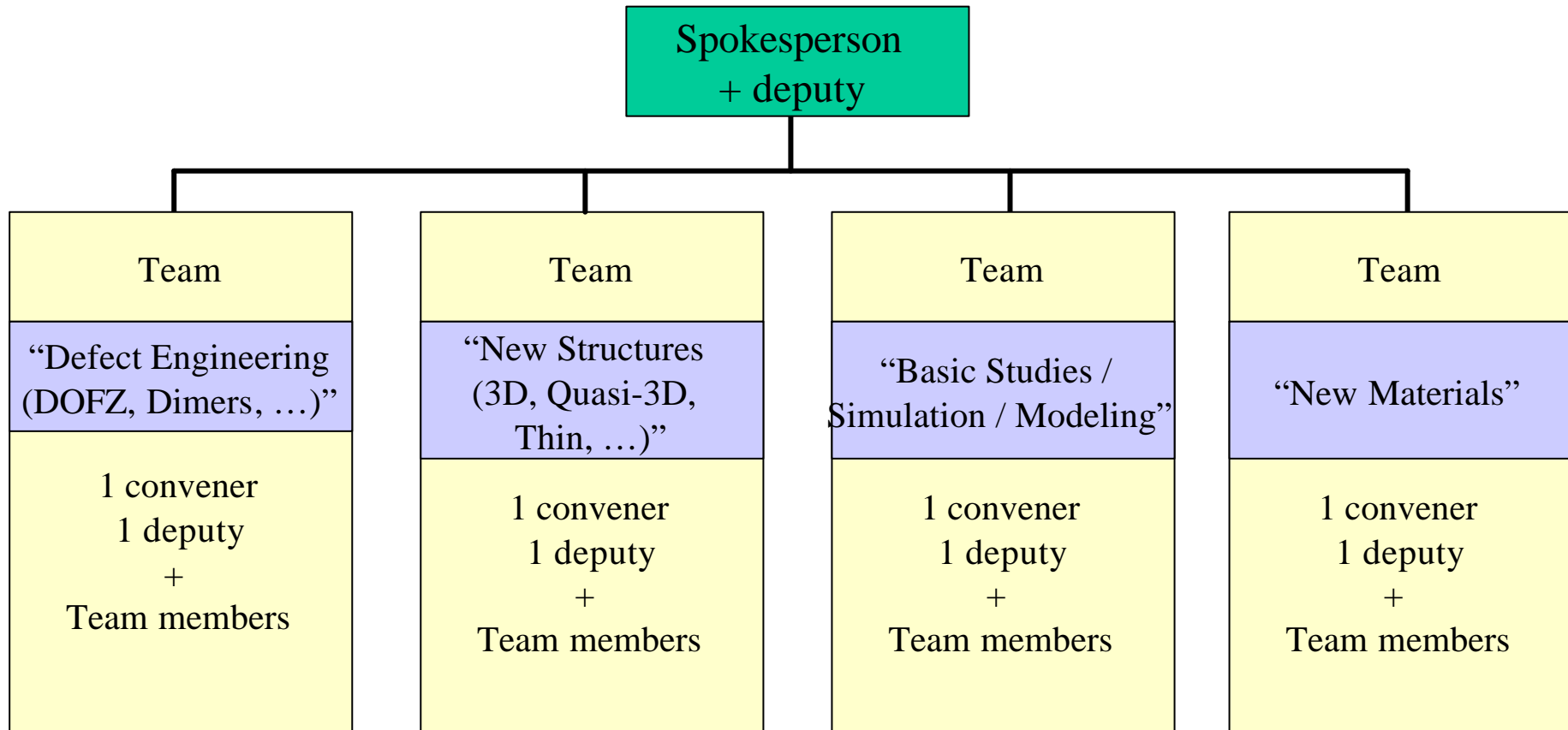


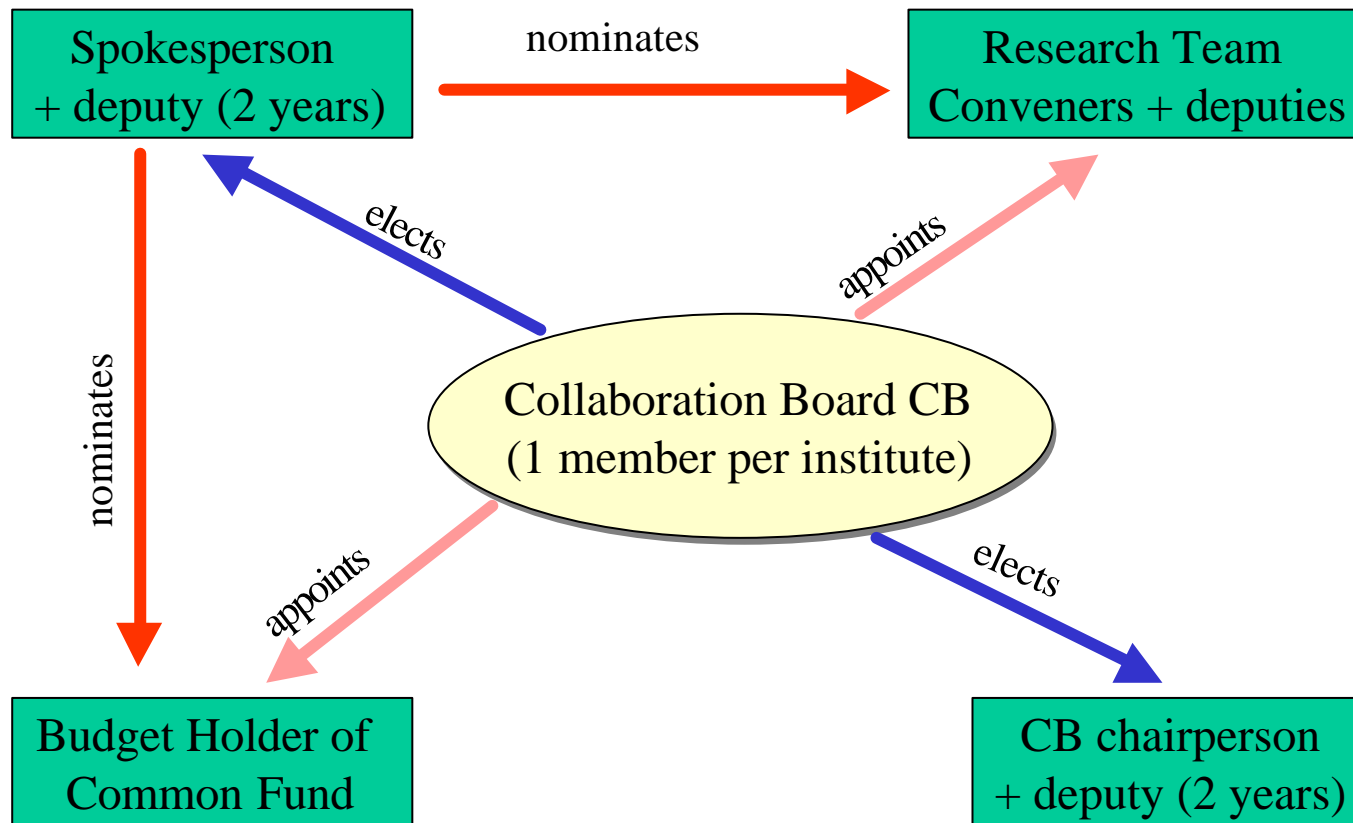
Proposal: Organisation of the Research Work

- Subdivide the collaboration into 3-5 teams, e.g. ...



VERY preliminary !

Proposal: Organisation of the Collaboration.



VERY preliminary !

Common Collaboration Fund

Every collaborating institute pays a yearly contribution to a common fund.
The CB decides on the height.

In kind contributions and reduced contributions for very small groups or economically weak institutes can be accepted by the CB.

The Spokesperson and the Research Team Conveners propose the annual budget (main investments and other expenditures), which is endorsed by the CB.



VERY preliminary !

Proposed next steps towards the formation of a collaboration

- Interested institutes express their intention before the end of the year
 - Contact person
 - Names of group members (+ time fraction devoted to RDXX) → authors of proposal
 - Current activities
 - Field(s) of interest
 - Available resources (instrumentation)

- Editing team finalizes the research proposal until **25 Jan 2002**. Input from groups required !
- Proposal is circulated for final comments during (2 weeks)
- Proposal is submitted to LHCC: **8 Feb 2002**
- Decision on proposal LHCC: **13/14 March 2002**

- Collaboration inauguration meeting:(during LHCC week in March ?)
 - Election of CB chairperson, election of spokesperson,
 - Appointment of team conveners + budget holder (+ their deputies).
 - Agreement on short and medium term work plan.

VERY preliminary !

The editing team

So far the editing team (proposal + constitution) consisted of Cinzia Da Via, Christian Joram, Michael Moll

From now on:

- Editing team should grow by a few people (3-5).
- One team member should be the main editor.
- The main editor collects all comments/suggestions.
- In regular discussions with the editing team the main editor incorporates input from groups and requests missing info.
- Whenever appropriate the main editor circulates updated versions.

Proposals / volunteers for additional editors:.....

Proposals for main editor:.....

During the meeting:

It was proposed to keep the editing team in its current form.

Michael Moll was agreed on as main editor.

How to find candidates for the role of the spokesperson ?

Proposal:

- Agree today on “3 wise persons”
- These 3 contact “discretely” the participating institutes and talk to/about potential candidates
- Finally they propose a list of candidates to CB (no ranking!).
- Any CB member can add names to this list.
- CB elects the spokesperson and the deputy from this list.

Proposed criteria for a spokesperson:

- He/she should be able to attribute a very substantial fraction of his/her time to this commitment.
- He/she should not have a comparable function in another scientific collaboration.
- (He/she should not be a CERN staff member.)

Proposals / volunteers for the 3 wise persons: